

COMMON ISSUES AND TIPS



MULTIPLE DEADLINES

Many potential applicants miss their opportunity to submit their application because they miss the registration deadlines.

TIP:

Registration deadlines can be found on the first 5 pages of the application package. Make your personal deadlines **at least 3 business days prior** to the required deadline in case any issues arise.

TOO MANY LOGINS

During registration, potential applicants will be asked for their

- EIN
- DUNS #
- SAM ID
- Authorized User login



TIP:

Save yourself some time and **have all these numbers and login information in one place.** You can use our tool at

 bit.ly/GovtGrantsForm



TECH ISSUES

Many potential applicants encounter a number of technical issues and don't ask for help.

TIP:

Contact the help-desk to create a paper trail of any tech issues. This may help if an issue causes you to miss a deadline.

Grants.gov: 1-800-518-4726
JustGrants: 833-872-5175

USER ACCESS

Staff are often assigned user access to facilitate grant submission. Not all users have the ability to submit the completed application. This often results in missed deadlines.



TIP:

Only the "Authorized User" for your organization has the ability to submit the completed grant. On submission day, **make sure that is the person uploading the final package.**



REPETITIVE QUESTIONS

Applicants may feel like they're being asked for the same information over and over.

TIP:

Follow the format of the RFP and **answer every question even if it seems repetitive.** This increases your chances of higher score.

BUDGET

When the budget is developed separately from the narrative or does not follow grant requirements, this can result in a lower score.



TIP:

The budget and allowable activities should work together to explain your project. The narrative should explain why budget items are necessary for your project's success.

START EARLY. ORGANIZE. ASK FOR HELP.

WANT MORE PERSONALIZED HELP?

Reach out to us at bit.ly/CaminarConsultation